



# HENRY BAKER COLLEGE

MELUKAVU, KOTTAYAM

Founded 1981

Accredited by NAAC With 'A' Grade An ISO 9001 : 2015 Certified Institution

A Christian Minority Educational Institution run by C.S.I East Kerala Diocese  
Affiliated to Mahatma Gandhi University, Kottayam

## Criterion-1 CURRICULAR ASPECTS

1.3.3 - Number of students undertaking project  
work/field work/ internships

Internship Report & Certificate

Submitted to



THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

# INTERNSHIPS

## 1. TRAVEL AGENCY INTERNSHIP

As part of the curriculum a one-month Travel Agency internship was arranged to the students from 22 January 2024 to 22 February 2024 at the various travel agencies in Ernakulam. The different travel agencies were;

Sama Travel Pvt. Ltd, Kochi

Tour Fly India Pvt. Ltd, Ravipuram, Kochi

DDH Hospitality, Kalady

The objectives of the Travel Agency Internship are;

- To identify types of tour and components of a pre-packaged tour.
- To know about the online reservation procedure for booking tour.
- To know about the organization and management of Travel Agency.
- To study the functioning the Tour Operation, Travel Agency and Airport.





## 2. HOSPITALITY INTERNSHIP

As part of the curriculum a one-month Hospitality Internship was arranged to the students from 19 January 2024 to 19 February 2024. The internship was arranged at Venice Iva Residency, Alappuzha. The objectives of the Hospitality Internship are:

- a. To increase and refine skills and knowledge.
- b. To evaluate diversity and ethical considerations relevant to the hospitality industry.
- c. To get exposed to fast- paced business operations.



### List of Participants

Sl. No.	Name of the student
1	Vishnu Saji
2	Jerin Jijo
3	Prem Prasad
4	Aswathy M.K
5	Sujithra Suresh
6	Amrutha Mol
7	Sarang K.G
8	Jeevan Joshy
9	Nithin Joseph



  
 PRINCIPAL  
 HENRY BAKER COLLEGE  
 MELUKAVU

## DEPARTMENT OF TOURISM

Number of students undertaking project work/ field work/internships

Name of the students	List of Travel Agencies
1. Vishnu Saji 2. Jerin Jojo 3. Prem Prasad	TourFly, Ravipuram Kochi
4. Aswathy M K 5. Sujithra Suresh 6. Amrutha mol	DDH Hospitality, Kalady
7. Sarang K G 8. Jeevan Joshy 9. Nithin Joseph	Sama Travel Private Ltd

To,

24<sup>th</sup> February 2024

Mr. VISHNU SAJI  
Mob: +91 8113905319

TO WHOM SO EVER IT MAY CONCERN

Sub: Internship Certificate

This is to certify that Mr. Vishnu Saji, a student of Henry Baker College-Melukavu successfully completed an internship in the field of tourism from 25<sup>th</sup> January 2024 to 24<sup>th</sup> February 2024 at Tourfly India Pvt.Ltd- Cochin office.

During his internship, Mr. Vishnu Saji gained comprehensive knowledge of various departments, their operations, and the overall management processes within our organization.

Throughout the internship program, he demonstrated diligence and hard work. Mr. Vishnu Saji actively participated in different processes, showcasing his dedication to the assigned tasks. His performance met our expectations, and he successfully completed the internship within the given timeframe.

We extend our best wishes to Mr. Vishnu Saji for every success in his future endeavors and career.

Sincerely,  
For TOURFLY INDIA PVT. LTD.

*Paalini*  
Director



For Tourfly India Pvt.Ltd – Cochin  
Management / HR Department

*Anaste*

Department of Tourism Studies  
Henry Baker College  
Melukavu - 686 652

24<sup>th</sup> February 2024

To,

Mr.JERIN JOJO  
Mob: +91 6282328633

TO WHOM SO EVER IT MAY CONCERN

Sub: Internship Certificate

This is to certify that Mr.Jerin Jojo a student of Henry Baker College-Melukavu successfully completed an internship in the field of tourism from 25<sup>th</sup> January 2024 to 24<sup>th</sup> February 2024 at Tourfly India Pvt.Ltd-Cochin office.

During his internship, Mr.Jerin Jojo gained comprehensive knowledge of various departments, their operations, and the overall management processes within our organization.

Throughout the internship program, he demonstrated diligence and hard work. Mr.Jerin Jojo actively participated in different processes, showcasing his dedication to the assigned tasks. His performance met our expectations, and he successfully completed the internship within the given timeframe.

We extend our best wishes to Mr.Jerin Jojo for every success in his future endeavors and career.

Sincerely,

For TOURFLY INDIA PVT. LTD.

  
Director

For Tourfly India Pvt.Ltd – Cochin  
Management / HR Department





Department of Tourism Studies  
Henry Baker College  
Melukavu - 686 652

24<sup>th</sup> February 2024

To,

Mr. PREM PRASAD  
Mob: +91 7558988687

TO WHOM SO EVER IT MAY CONCERN

Sub: Internship Certificate

This is to certify that Mr. Prem Prasad a student of Henry Baker College-Melukavu successfully completed an internship in the field of tourism from 25<sup>th</sup> January 2024 to 24<sup>th</sup> February 2024 at Tourfly India Pvt.Ltd- Cochin office.

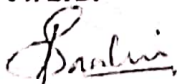
During his internship, Mr. Prem Prasad gained comprehensive knowledge of various departments, their operations, and the overall management processes within our organization.

Throughout the internship program, he demonstrated diligence and hard work. Mr. Prem Prasad actively participated in different processes, showcasing his dedication to the assigned tasks. His performance met our expectations, and he successfully completed the internship within the given timeframe.

We extend our best wishes to Mr. Prem Prasad for every success in his future endeavors and career.

Sincerely,

For TOURFLY INDIA PVT. LTD.

  
Director

For Tourfly India Pvt.Ltd - Cochin  
Management / HR Department





Department of Tourism Studies  
Henry Baker College  
Melukavu - 686 652



**DDH HOSPITALITY**  
INSPIRING YOUR DESTINATIONS

+91-7558941164  
Ddhbookings@gmail.com  
www.ddhhospitalitygroup.com

Date: 23/February/2024

**TO WHOM THIS MAY CONCERN**

This is to confirm that Ms. Sujithra Suresh from Henry Baker College Melukavu, had undergone training at Reservations, Tours & Front Office Department's in DDH Hospitality, Kalady – Cochin from 25<sup>th</sup> January 2024 - 24<sup>th</sup> February 2024.

She performed her duties diligently and was proactive in her work.

Career's and hopes very good in Tour Operating Company.

We wish you all the best in your career and future endeavors.

INSPIRING YOUR DESTINATIONS

Yours sincerely,

For DDH Hospitality

Julie Joy Attokkaran  
CEO & Founder

*Julie Joy Attokkaran*  
Proprietor

*Ameetha*

Department of Tourism Studies  
Henry Baker College  
Melukavu - 686 652

[www.ddhhospitality.com](http://www.ddhhospitality.com)





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www.ddhhospitalitygroup.com

Date: 23/February/2024

**TO WHOM THIS MAY CONCERN**

This is to confirm that Ms. Aswathy M K from Henry Baker College Melukavu, had undergone training at Reservations, Tours & Front Office Department's in DDH Hospitality, Kalady – Cochin from 25<sup>th</sup> January 2024 - 24<sup>th</sup> February 2024.

She performed her duties diligently and was proactive in her work.

Career's and hopes very good in Tour Operating Company.

We wish you all the best in your career and future endeavors.

Yours sincerely,

For DDH Hospitality

Julie Joy Attakkaran

Ceo & Founder

For DDH HOSPITALITY

Prietor

*Aneette*

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Melukavu - 686 652

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www.ddhhospitalitygroup.com

Date: 23/February/2024

### TO WHOM THIS MAY CONCERN

This is to confirm that Ms. Amrutha Mol from Henry Baker College Melukavu, had undergone training at Reservations, Tours & Front Office Department's in DDH Hospitality, Kalady – Cochin from 25<sup>th</sup> January 2024 - 24<sup>th</sup> February 2024.

She performed her duties diligently and was proactive in her work.

Career's and hopes very good in Tour Operating Company.

We wish you all the best in your career and future endeavors.

Yours sincerely,

For DDH Hospitality

Julie Joy Attokkaran

Ceo & Founder HOSPITALITY

*Julie Joy* Proprietor

*Anette*  
Department of Tourism Studies  
Henry Baker College  
Melukavu - 686 652

www.ddhhospitality.com





Sama Travel Pvt. Ltd.  
Great Journeys Begin Here



24<sup>th</sup> February, 2024

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Mr. SARANG K G, a student of B.Voc Tourism and Hospitality, Henry Baker College Melukavu, has completed internship programme in our organization for the period from 25<sup>th</sup> January 2024 to 24<sup>th</sup> February 2024

During the period of his internship programme, he was found punctual and hard working.

We wish SARANG K G the very best for his career and future endeavours.

For SAMA TRAVEL PRIVATE LIMITED

SUNILRAJ T N  
Director – Finance.



Department of Tourism Studies  
Henry Baker College  
Melukavu - 686652





**Sama Travel Pvt. Ltd.**  
Great Journeys Begin Here



24<sup>th</sup> February, 2024

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Mr. JEEVAN JOSHY, a student of B.Voc Tourism and Hospitality, Henry Baker College Melukavu, has completed internship programme in our organization for the period from 25<sup>th</sup> January 2024 to 24<sup>th</sup> February 2024

During the period of his internship programme, he was found punctual and hard working.

We wish JEEVAN JOSHY the very best for his career and future endeavours.

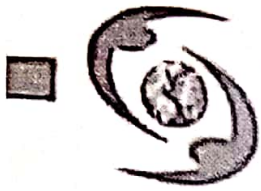
For SAMA TRAVEL PRIVATE LIMITED

SUNILRAJ T N  
Director – Finance.



Department of Tourism Studies  
Henry Baker College  
Melukavu - 686652





**Sama Travel Pvt. Ltd.**  
Great Journeys Begin Here



24<sup>th</sup> February, 2024

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Mr. NIDHIN JOSEPH, a student of B.Voc Tourism and Hospitality, Henry Baker College Melukavu, has completed internship programme in our organization for the period from 25<sup>th</sup> January 2024 to 24<sup>th</sup> February 2024

During the period of his internship programme, he was found punctual and hard working.

We wish NIDHIN JOSEPH the very best for his career and future endeavours.

For SAMA TRAVEL PRIVATE LIMITED

**SUNILRAJ T N**  
Director - Finance.



Department of Tourism Studies  
Henry Baker College  
Melukavu - 686652

